**Transport Security Plan (TSP) Rev. 1 (20190924)**

**Name of the company: Click here to type text**

**Identification/name of the TSP: Click here to type text**

**Version of the TSP: Click here to type text**

**Degree of confidentiality and protection of the TSP: Click here to type text**

**Approval date of the TSP by the FANC: Click here to type text**

**Application date of the TSP: Click here to type text**

**Expiry date of this version of the TSP: Click here to type text**



Tabel of contents

[Preliminary remarks made by the FANC 5](#_Toc9590559)

[1. General 6](#_Toc9590560)

[1.1. Coordinates of the company 6](#_Toc9590561)

[1.1.1. ☐ ☐ Name of the natural or legal person 6](#_Toc9590562)

[1.1.2. Addresses of the company 6](#_Toc9590563)

[*1.1.2.1* ☐ ☐ *Head office* 6](#_Toc9590564)

[*1.1.2.2* ☐ ☐ *Operational headquarters* 6](#_Toc9590565)

[1.2. Short description of the company activities 6](#_Toc9590566)

[1.2.1. ☐ ☐ General 6](#_Toc9590567)

[1.2.2. ☐ ☐ The transports 6](#_Toc9590568)

[1.3. ☐ ☐ Transports falling within the scope of the security plan 6](#_Toc9590569)

[1.4. ☐ ☐ Objectives of the security plan 6](#_Toc9590570)

[1.5. ☐ ☐ Name of the TSP and the version 6](#_Toc9590571)

[2. Responsibilities with regard to security 7](#_Toc9590572)

[2.1 Identification of the security coordinator 7](#_Toc9590573)

[2.1.1. ☐ ☐ Surname, Name 7](#_Toc9590574)

[2.1.2. ☐ ☐ Telephone numbers, fixed and mobile 7](#_Toc9590575)

[2.1.3. ☐ ☐ Email address. 7](#_Toc9590576)

[2.1.4. ☐ ☐ Address 7](#_Toc9590577)

[2.1.5. ☐ ☐ Hierarchical position within the company (organigram) 7](#_Toc9590578)

[2.1.6. ☐ ☐ Qualifications 7](#_Toc9590579)

[2.2 Identification of the back-up 7](#_Toc9590580)

[2.2.1 ☐ ☐ Surname, Name 7](#_Toc9590581)

[2.2.2 ☐ ☐ Telephone numbers, fixed and mobile 7](#_Toc9590582)

[2.2.3 ☐ ☐ Email address 7](#_Toc9590583)

[2.2.4 ☐ ☐ Address 7](#_Toc9590584)

[2.2.5 ☐ ☐ Hierarchical position within the company (organigram) 7](#_Toc9590585)

[2.2.6 ☐ ☐ Qualifications 8](#_Toc9590586)

[3 Materials to be transported 9](#_Toc9590587)

[3.1 ☐ ☐ Description of the radionuclides 9](#_Toc9590588)

[3.2 ☐ ☐ Description of the transport 9](#_Toc9590589)

[4 Evaluation of the usual operations during the transports and the corresponding risks 10](#_Toc9590590)

[4.1 Description of the usual operations during the transports 10](#_Toc9590591)

[4.1.1 ☐ ☐ Description of the itineraries 10](#_Toc9590592)

[4.1.2 ☐ ☐ Description of the usual operations during the transports 10](#_Toc9590593)

[4.2 Evaluation of the risks 10](#_Toc9590594)

[4.2.1 ☐ ☐ Short description of the evaluation method used 10](#_Toc9590595)

[4.2.2 ☐ ☐ Risk analysis for each type of transport and situation 10](#_Toc9590596)

[5 Measures 11](#_Toc9590597)

[5.1 ☐ ☐ Management system 11](#_Toc9590598)

[5.2 Personnel 11](#_Toc9590599)

[5.2.1 ☐ ☐ Training 11](#_Toc9590600)

[5.2.2 ☐ ☐ Trustworthiness and access rights of persons 11](#_Toc9590601)

[5.3 Access management (information, vehicles, zones, material) 11](#_Toc9590602)

[5.3.1 ☐ ☐ Access control 11](#_Toc9590603)

[5.3.2 ☐ ☐ Access rights 11](#_Toc9590604)

[5.3.3 ☐ ☐ Management of the access tools (keys, badges, codes, …) 11](#_Toc9590605)

[5.4 Equipment management 11](#_Toc9590606)

[5.4.1 ☐ ☐ Maintenance of the security equipment 11](#_Toc9590607)

[5.4.2 ☐ ☐ Tests 12](#_Toc9590608)

[5.4.3 ☐ ☐ Compensatory measures 12](#_Toc9590609)

[5.5 ☐ ☐ Cooperation with the authorities (Police, …) 12](#_Toc9590610)

[5.6 Punctual threat 12](#_Toc9590611)

[5.6.1 ☐ ☐ Information channels 12](#_Toc9590612)

[5.6.2 ☐ ☐ Punctual threat 12](#_Toc9590613)

[5.7 Management of the usual operations and situations (cfr section 4) 12](#_Toc9590614)

[5.7.1 ☐ ☐ Management and supervision 12](#_Toc9590615)

[5.7.2 ☐ ☐ Preliminary controls 12](#_Toc9590616)

[5.7.3 ☐ ☐ Itineraries 12](#_Toc9590617)

[5.7.4 ☐ ☐ Communication 12](#_Toc9590618)

[5.7.5 ☐ ☐ Tracking 13](#_Toc9590619)

[5.7.6 ☐ ☐ Interfaces with the parties involved 13](#_Toc9590620)

[5.7.7 ☐ ☐ Security measures (detection, delay, response) 13](#_Toc9590621)

[6 Notification of security incidents and possible interventions. 14](#_Toc9590622)

[6.1 ☐ ☐ Notification of threat, security breaches or related incidents 14](#_Toc9590623)

[6.2 ☐ ☐ Actions taken in case of malicious acts 14](#_Toc9590624)

[7 Security plans 15](#_Toc9590625)

[7.1 Evaluation 15](#_Toc9590626)

[7.1.1 ☐ ☐ Exercises 15](#_Toc9590627)

[7.1.2 ☐ ☐ General evaluation 15](#_Toc9590628)

[7.2 ☐ ☐ Revision and updating 15](#_Toc9590629)

[8 Information 16](#_Toc9590630)

[8.1 ☐ ☐ Physical protection 16](#_Toc9590631)

[8.2 ☐ ☐ Dissemination 16](#_Toc9590632)

[9 ☐ ☐ Additional information provided by the carrier 17](#_Toc9590633)

[10 ☐ ☐ Attachments 18](#_Toc9590634)

[11 ☐ ☐ Signatures 19](#_Toc9590635)

# Preliminary remarks made by the FANC

1. This form applies to all carriers having the obligation to draw up a TSP within the framework of the modal regulations (e.g. the ADR, see paragraph 1.10.3.2.).
2. All fields on the form must be completed by the carrier.
	1. If the carrier considers a question not applicable, he/she can justify this in the corresponding text field.
	2. If the carrier thinks it would be easier to provide the requested information in an attachment, he/she can refer to this attachment. If necessary, please specifically refer to the exact location of the information within the attached document.
	3. If the FANC is already in possession of the requested information, please indicate where the information can be found.
3. Please pay attention when providing information in the security plan: take all necessary measures to guarantee its confidentiality.
4. The two checkboxes before each title are meant for the evaluation of the TSP by the FANC.
5. The information in the TSP must focus on security, in other words the prevention of acts of malevolence. Measures within the framework of management, radiation protection or safety can also be mentioned, as far as they contribute – be it indirectly – to the security objectives.
6. If the carrier established a security plan based on a different regulation, he/she can mention this in section ‘9. Additional information provided by the carrier’. If the carrier wants to refer to that security plan to complete certain sections of the TSP, he should proceed as described in point 2) above and attach the security plan (see Section ’10. Attachments’).

# General

## Coordinates of the company

## [ ]  [ ]  Name of the natural or legal person

*Also mention, depending on the case, the number of the Crossroads Bank for Enterprises (CBE) or the National Register Number (NRN).*

**Click here to type text.**

## Addresses of the company

## [ ]  [ ]  Head officeClick here to type text.

## [ ]  [ ]  Operational headquartersClick here to type text.

## Short description of the company activities

*Short description of the company activities allowing us to define the context this TSP has been established in.*

### [ ]  [ ]  GeneralClick here to type text.

### [ ]  [ ]  The transportsClick here to type text.

## [ ]  [ ]  Transports falling within the scope of the security plan

*Enumerate the different types of transport by describing the radio-isotopes, the means of transport, itineraries,… . Make a clear subdivision for each type of transport (e.g. transport of type 1) allowing to make clear references to it in the other sections of the TSP.*

*If part of the transport operations are subcontracted, these operations must be named and, as far as possible, also the companies that carry them out.*

**Click here to type text.**

## [ ]  [ ]  Objectives of the security plan

*Provide a list of the different malicious acts that you want to prevent with this security plan (theft of radioactive material, intentionally causing radiological consequences, …) .* **Click here to type text.**

## [ ]  [ ]  Name of the TSP and the version

*Give the TSP a name (e.g. ‘TSP A’) and specify the version (e.g. ‘Rev. 0’). Also mention this information in the footer.*
**Click here to type text.**

# Responsibilities with regard to security

## Identification of the security coordinator

### [ ]  [ ]  Surname, Name Click here to type text.

### [ ]  [ ]  Telephone numbers, fixed and mobile Click here to type text.

### [ ]  [ ]  Email address Click here to type text.

### [ ]  [ ]  Address Click here to type text.

### [ ]  [ ]  Hierarchical position within the company (organigram)

*This information should allow to determine the hierarchical position of this person within the organisation.* **Click here to type text.**

### [ ]  [ ]  Qualifications

*This information should allow to evaluate the expertise and the training of the person involved.* **Click here to type text.**

## Identification of the back-up

## ☐ ☐ Surname, Name Click here to type text.

## ☐ ☐ Telephone numbers, fixed and mobile Click here to type text.

## [ ]  [ ]  Email address Click here to type text.

### [ ]  [ ]  Address Click here to type text.

### [ ]  [ ]  Hierarchical position within the company (organigram)

*This information should allow to determine the hierarchical position of this person within the organisation.***Click here to type text.**

### [ ]  [ ]  Qualifications

*This information should allow to evaluate the expertise and the training of the person involved.*
**Click here to type text.**

# Materials to be transported

##  [ ]  [ ]  Description of the radionuclides

*Specify for each type of transport (see 1.3.), the radionuclides, state of aggregation, radiation…***Click here to type text.**

##  [ ]  [ ]  Description of the transport

*Specify for each type of transport the type of radioisotopes, the packaging type, the quantity and the type of vehicle that will be used for the transport (van, truck,…) .*
**Click here to type text.**

# Evaluation of the usual operations during the transports and the corresponding risks

## Description of the usual operations during the transports

### [ ]  [ ]  Description of the itineraries

*Describe for each type of transport, as mentioned in section 1.3, the main itineraries.***Click here to type text.**

### [ ]  [ ]  Description of the usual operations during the transports

*Describe these usual operations (e.g. loading/unloading, transhipment, interruptions of the transport,…) so that reference can be made to it in other sections.*
**Click here to type text.**

## Evaluation of the risks

### [ ]  [ ]  Short description of the evaluation method used

*Describe briefly how the risks have been evaluated. If a specific method has been used, please specify.*
**Click here to type text.**

### [ ]  [ ]  Risk analysis for each type of transport and situation

*Here it is sufficient to mention the risk analysis results that were retained under section 4.1.3. By ‘situation’ is meant a set of frequent operations during a transport, e.g. transhipment onto the quay)* .
**Click here to type text.**

# Measures

## [ ]  [ ]  Management system

*The implementation of this TSP must be incorporated in a management system.*

*If this is the case, please mention it. Please also mention if the management system was submitted to the FANC (Import and Transport Service), and on which date.*

*If the management system has not been submitted to the FANC (Import and Transport Service), please briefly describe it.*

*If the implementation of this TSP is not incorporated in a management system, please also mention this.*

## Personnel

## 5.2.1 [ ]  [ ]  Training

*Describe how the training courses relating to security are organised.*
**Click here to type text.**

## 5.2.2 [ ]  [ ]  Trustworthiness and access rights of persons

*Describe how the relation between trustworthiness and the access rights for persons is guaranteed.***Click here to type text.**

## Access management (information, vehicles, zones, material)

### [ ]  [ ]  Access control

*Describe the means that have been installed to protect potential targets against maliciously intended manipulation.*
**Click here to type text.**

### [ ]  [ ]  Access rights

*Describe how access rights are granted, applied and withdrawn.*
**Click here to type text.**

### [ ]  [ ]  Management of the access tools (keys, badges, codes, …)

*Describe the management and the protection of these access tools.***Click here to type text.**

## Equipment management

### [ ]  [ ]  Maintenance of the security equipment

*Describe how the maintenance of the security systems is organised.*
**Click here to type text.**

### [ ]  [ ]  Tests

*Describe how the security systems tests are organised.***Click here to type text.**

### [ ]  [ ]  Compensatory measures

*Describe the compensatory measures that are foreseen in case the security systems are no longer working properly.***Click here to type text.**

## [ ]  [ ]  Cooperation with the authorities (Police, …)

*Describe what is foreseen with regard to the cooperation with the authorities if incidents with malicious intent should occur.*
**Click here to type text.**

## Punctual threat

### [ ]  [ ]  Information channels

*Describe the information channels that enable the company to follow the evolution of the punctual threat****.*Click here to type text.**

### [ ]  [ ]  Punctual threat

*Describe the measures taken as a function of the threat level.*
**Click here to type text.**

## Management of the usual operations and situations (cf. section 4)

### [ ]  [ ]  Management and supervision

*Describe how and by whom the management and the supervision of the transports are ensured.*
**Click here to type text.**

### [ ]  [ ]  Preliminary controls

*Describe the checks that are performed before the start of a transport.*
**Click here to type text.**

### [ ]  [ ]  Itineraries

*Describe the normal and alternative itineraries.*
**Click here to type text.**

### [ ]  [ ]  Communication

*Describe how the communication is organised between the different parties involved during a transport (operational personnel, person in charge , control, authorities, …).* **Click here to type text.**

### [ ]  [ ]  Tracking

*Describe the tracking system.*
 **Click here to type text.**

### [ ]  [ ]  Interfaces with the parties involved

*Describe how the continuity of the security remains guaranteed between the different parties (carriers, multimodal organisations, senders and recipients). The transfer of the security responsibility must be treated and documented.*
 **Click here to type text.**

### [ ]  [ ]  Security measures (detection, delay, response)

*Please group the security measures in the sections below according to their primary function (detection, delay, response). Please clearly mention if security measures do not apply to certain types of transport (cf. Section 4).* **Click here to type text.**

#### [ ]  [ ]  On materials and packaging

*It is sufficient to mention what elements offer an advantage with regard to security (e.g. self-protecting, weight, robustness, closing mechanism, …).***Click here to type text.**

#### [ ]  [ ]  On the vehicles Click here to type text.

#### [ ]  [ ]  On the surrounding areas

*Please mention here the measures that are taken during transports on public roads and that do not apply to the materials, the packaging or the vehicle (e.g. guarding, escort during the transport etc.).***Click here to type text.**

#### [ ]  [ ]  On the zones and premises

*This concerns the zones and premises that are not publicly accessible and where information, vehicles and/or materials are located that are protected according to the TSP.*
**Click here to type text.**

# Notification of security incidents and possible interventions.

## [ ]  [ ]  Notification of threat, security breaches or related incidents

*Describe how the notification of this type of incidents is organised within the organisation and towards the relevant authorities.***Click here to type text.**

## [ ]  [ ]  Actions taken in case of malicious acts

*Describe what measures are taken on organisation level in order to respond to malicious acts without delay.***Click here to type text.**

# Security plans

## Evaluation

### [ ]  [ ]  Exercises

*Describe how the exercises related to the TSP are organised.*
**Click here to type text.**

### [ ]  [ ]  General evaluation

*Describe the general evaluation of the TSP.*
**Click here to type text.**

## [ ]  [ ]  Revision and updating

*Description of this process.*
**Click here to type text.**

# Information

## [ ]  [ ]  Physical protection

*Describe the physical protection measures that guarantee the protection of the sensible information (i.a. TSP).***Click here to type text.**

## [ ]  [ ]  Dissemination of information

*Describe the measures that guarantee that information is disseminated only to the persons authorised and in need of this information.***Click here to type text.**

# [ ]  [ ]  Additional information provided by the carrier

*In this section the carrier can provide, if necessary, additional information/comments that could not be mentioned in the other sections.*

**Click here to type text.**

# [ ]  [ ]  Attachments

*List of the attachments added to the TSP.*
**Click here to type text.**

# [ ]  [ ]  Signatures

*The TSP must be signed by the person mandated to represent the company, the security coordinator and his/her back-up.*
**Click here to type text.**

\*\*\*